

## Program Roll-Out Guidelines:

### Michigan



Supervisory employees who are present on the premises during hours that alcohol is sold or served must be trained in an approved alcohol server training course. The ServSafe Alcohol® program is approved for use in Michigan and is offered through the Michigan Restaurant Association (MRA). For more information, please contact the MRA at (517) 482-5244, or visit [www.michiganrestaurant.org](http://www.michiganrestaurant.org).

Instructors of approved alcohol server training programs must be certified by the Michigan Liquor Control Commission (MLCC). To teach ServSafe Alcohol in the state of Michigan, you must contact the MRA to become an approved instructor on their roster. The MRA will provide all the necessary documents for you to begin your training and ensure that your classes are in compliance with Michigan's requirements. Please contact the Michigan Restaurant Association at (517) 482-5244, or visit [www.michiganrestaurant.org](http://www.michiganrestaurant.org).

The MLCC has also established a responsible vendor designation for licensees. To qualify, a licensee must require all employees to be trained in a responsible server training program within 60 days after being hired. The licensee must also be free of convictions and administrative determinations involving prohibited sales for not less than 12 months before applying for the responsible vendor designation. Responsible vendor designation continues until it is suspended by the MLCC.

By being a responsible vendor, the licensee must submit a list of all employees' names and Social Security numbers to the approved alcohol training program administrator at least every 60 days. The administrator will verify which employees completed the training program and will submit those names to the MLCC. The administrator will also report to the commission in writing if the licensee has failed to keep up with training for his or her staff.

The responsible vendor designation can be suspended upon a conviction or administrative determination of a prohibited sale. A licensee must wait 12 months from the date of the conviction/determination before reapplying for the responsible vendor designation.

#### **STATE LIQUOR AUTHORITY:**

Michigan Liquor Control Commission  
P.O. Box 30005  
Lansing, Michigan 48909  
Phone: 517-322-1345  
Fax: 517-322-5188  
Email: [mlccinfo@michigan.gov](mailto:mlccinfo@michigan.gov)  
Website: [www.cis.state.mi.us/lcc/home.htm](http://www.cis.state.mi.us/lcc/home.htm)

#### **STATE LAWS:**

The Michigan Liquor Control Code is located at

[http://www.legislature.mi.gov/\(avvvsfmotwixwhqhcku2rj45\)/mileg.aspx?page=GetMCLDocument&objectname=mcl-act-58-of-1998](http://www.legislature.mi.gov/(avvvsfmotwixwhqhcku2rj45)/mileg.aspx?page=GetMCLDocument&objectname=mcl-act-58-of-1998).

The administrative rules of the Liquor Control Commission are located at

[http://www.state.mi.us/orr/emi/admincode.asp?AdminCode=Department&Dpt=LG&Level\\_1=Liquor+Control+Commission](http://www.state.mi.us/orr/emi/admincode.asp?AdminCode=Department&Dpt=LG&Level_1=Liquor+Control+Commission).