

Program Roll-Out Guidelines:

Pennsylvania



The ServSafe Alcohol™ program is currently not approved in Pennsylvania.

The Pennsylvania Liquor Control Board (PLCB) has established the voluntary "Responsible Alcohol Management Program" (RAMP) certification for licensees. Once approved, the certification lasts for 2 years.

Mitigating Benefits:

A possible reduction in fines and penalties for serving a minor or visibly intoxicated person if a licensee is RAMP certified and received no citations in the previous 4 years.

RAMP Certification Requirements:

To qualify for the official two-year certification, a licensee must complete the following 5 steps:

1. Owner/Manager Training

- ❖ At least one owner or the PLCB approved manager must complete this training. Effective February 20, 2012, Act 113 of 2011 requires all managers approved by the PLCB to complete this training within 180 days of approval, unless successfully completed within the previous two years. Licensees may choose to complete this training online or attend classroom training. Classroom trainings are offered by the PLCB weekly throughout the Commonwealth. To complete online or to obtain a list of all scheduled trainings, please visit the PLCB's website at www.lcb.state.pa.us/PLCB/Education/RAMP/RAMPCertification.

Note: Licensees must maintain proof of attendance at the PLCB training session.

2. Server/Seller Training

- ❖ At least 50% of the licensee's alcohol service staff (this includes anyone who serves alcoholic beverages and/or check IDs) must be trained in responsible alcohol server/seller practices. This percentage must be maintained at all times. Licensees may choose to attend classroom training conducted by a PLCB approved instructor or complete online. Upon completion of the course, employees are required to complete a course examination and must score an 80% or better. A list of all approved instructors and online providers is available on the PLCB's website at www.lcb.state.pa.us/PLCB/Education/RAMP/RAMPCertification.

Note: Licensees must maintain proof that necessary employees completed an alcohol server training program.

3. New Employee Orientation

- ❖ New employee orientation must be provided to each member of the licensee's alcohol service staff and to new employees within 30 days of their hire. This includes

all employees currently on staff who serves alcohol and/or check IDs, regardless of how often they work, including any owners or managers who perform these duties. The PLCB will provide the licensee with a new employee orientation form and appropriate learning methods.

- ❖ The form can be found on the Web at: <http://www.lcb.state.pa.us/edu/lib/edu/plcb-2228.pdf>.

Note: Each employee must complete and sign his or her own copy. The licensee must maintain these records.

4. Signs To Be Posted

- ❖ Posting of signs regarding responsible alcohol service. Signage will be provided by the PLCB; however, the licensee may use other signage provided that it is equivalent in size, number and content to the PLCB's. Signage must be prominently displayed so that it can be easily observed by patrons. Licensees shall be responsible for posting and maintaining the signage at all times.
- ❖ Signage shall minimally include the following information:
 - a. Acceptable forms of ID.
 - b. Refusal of alcohol service to minors and visibly intoxicated patrons.

5. Certification Compliance Appointment

- ❖ After completion of all four listed requirements, the fifth and final component requires the licensee to complete an Affidavit Request for RAMP Certification. Licensees may choose to complete this request online or submit a form (PLCB – 2427) to their regional RAMP office. To complete online or to obtain the form, visit the PLCB's website. Licensee will receive certification providing all requirements are met.

Note: The licensee **must** apply for RAMP certification by submitting an Affidavit.

STATE LIQUOR AUTHORITY:

Pennsylvania Liquor Control Board
Northwest Office Building
Harrisburg, Pennsylvania 17124-0001
Phone: 717-783-7937
Fax: 717-772-2165
Website: www.lcb.state.pa.us

STATE LAWS:

Pennsylvania's alcohol laws can be found on the Web at:
<http://www.lcb.state.pa.us/edu/cwp/view.asp?a=1346&q=555019>